


**CLINTON TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
December 11, 2023 at 7:00 p.m.  
Clinton Township Middle School Auditorium  
34 Grayrock Rd, Clinton, NJ 08809**



**CALL TO ORDER:** Ms. Brennan called the meeting to order at 7:00 p.m.

**PUBLICATION OF NOTICE:**

Ms. Brennan read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 9, 2023.

- a. Notice was sent to two newspapers designated by the Board: Express Times and Hunterdon Review.
- b. Notice was posted on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Notice was sent to the municipal clerk of Clinton Township.
- d. Please note that this meeting will be streamed.

**ROLL CALL:**

Board Member	Present	Absent	Time of arrival after meeting called to order:
Dr. Michael Blumenfeld	X		
Ms. Stacie-Ann Creighton		X	
Ms. Catherine Mary Emery	X		
Mr. Scott Hornick		X	
Ms. Jennifer Kaltenbach	X		
Ms. Alyssa Oliver	X		
Mr. Daniel Rosa	X		
Dr. Catherine Riihimaki	X		
Ms. Lana Brennan	X		

**Also present were the following administrators:**

Dr. Melissa Stager, Superintendent of Schools  
Dr. Gretchen Dempsey, School Business Administrator / Board Secretary

**PLEDGE OF ALLEGIANCE:** Dr. Blumenfeld led the Board in the Pledge of Allegiance.

### **BOARD PRESIDENT'S COMMENTS/REPORT**

Ms. Brennan welcomed the students from the Round Valley Chorus. She reported on the results of the November BOE election and presented a plaque to Ms. Oliver, thanking her for her service to the Board. She commented on upcoming seasonal events and the January 2024 Organizational Meeting, and she shared that district winners of the *Governor's Educator of the Year* award would be celebrated at the regular January meeting.

### **PRESENTATION:**

- RVS Fourth Grade Chorus Presentation
- Student Representatives - Abigail Jenkin and Justin Smith shared a video they created entitled *A Day in the Life of a CTMS Student*.

### **SUPERINTENDENT'S REPORT**

- Mission Statement
  - *The Clinton Township School District, every student inspired, every team member supported, and every family engaged.*
- Pre-school at Spruce Run School update
- Busing update
- GEOY announcement
- Budget Questions- SRO on November Ballot - Dr. Stager presented the results of the November ballot questions.
- Concerts
- Professional Learning Community (PLC)
- Professional Development Day
- Board Members - Dr. Stager thanked board members for their service, including a special acknowledgement of Ms. Oliver.
- Acknowledgements - Dr. Stager acknowledged various staff members including Ms. Rosa, maintenance and custodial staff, and the Technology Department for their hard work preparing Spruce Run for the Preschool Program.

### **SUPERINTENDENT'S ACTION ITEMS:**

- 24-SU-010 APPROVAL OF ENROLLMENT AND SUSPENSION REPORTS**
- 24-SU-011 APPROVAL OF SAFETY AND SECURITY DRILL**
- 24-SU-012 APPROVAL OF SECOND READING OF HARASSMENT, INTIMIDATION AND BULLYING (HIB)**

**Ms. Brennan requested a motion and a second on the following resolution, 24-SU-010 through 24-SU-012**

**Action Item 24-SU-010**

**APPROVAL OF ENROLLMENT AND SUSPENSION REPORTS**

**BE IT RESOLVED**, that the Board of Education accepts the October and November 2023 enrollment and suspension reports presented by Superintendent of Schools, Dr. Melissa Stager.

<b>Building</b>	<b>Enrollment As of 10/31/2023</b>	<b>October 2023 Suspensions</b>	<b>Enrollment As of 11/30/2023</b>	<b>November 2023 Suspensions</b>
PMG	399	0	399	0
RVS	360	0	358	0
CTMS	415	1	416	6
<b>District Total</b>	1,174	1	1,173	6

**Action Item 24-SU-011**

**APPROVAL OF SAFETY AND SECURITY DRILL**

**BE IT RESOLVED**, the Clinton Township Board of Education accepts the October and November 2023 drill reports presented by Superintendent of Schools, Dr. Melissa Stager.

<b>Building</b>	<b>October Fire Drill Date(s)</b>	<b>October Security Drill Date(s)</b>	<b>November Fire Drill Date(s)</b>	<b>November Security Drill Date(s)</b>
PMG	10/7/2023	10/23/2023	11/16/2023	11/29/2023
RVS	10/3/2023	10/23/2023	11/20/2023	11/27/2023
CTMS	10/4/2023	10/27/2023	11/17/2023	11/27/2023

**Action Item 24-SU-012**

**APPROVAL OF SECOND READING OF HARASSMENT, INTIMIDATION AND BULLYING (HIB)**

**BE IT RESOLVED**, the Clinton Township Board of Education hereby affirms the second reading of the Superintendent of Schools, Dr. Melissa Stager's, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 250632
- HIB Report Tracking Number 250684
- HIB Report Tracking Number 250736
- HIB Report Tracking Number 250764
- HIB Report Tracking Number 251166
- HIB Report Tracking Number 251753

**Board of Education Roll Call Vote on Action Item 24-SU-010 through 24-SU-012**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>						2nd		Motioned	
<b>Aye</b>	X		X		X	X	X	X	X
<b>Nay</b>									
<b>Abstain</b>								X*	
<b>Absent</b>		X		X					

X\* - Dr. Riihimaki abstained on 24-SU-012

**7 Yes Votes, 2 Absent on 24-SU-010 and 24-SU-011**

**6 Yes Votes, 1 Abstention, 2 Absent on 24-SU-012**

**Motion Carries**

**FIRST RECOGNITION OF THE PUBLIC:**

Ms. Brennan asked if anybody was interested in speaking to the board. There were no requests made to speak from the public in attendance.

**BOARD ACTION:**

Dr. Dempsey reviewed the board action resolutions on the agenda.

- 24-BA-014 APPROVAL OF THE BOARD OF EDUCATION MEETING MINUTES**
- 24-BA-015 APPROVAL TO SUBMIT WAIVER FOR PRESCHOOL CLASSROOMS**
- 24-BA-016 APPROVAL OF SUBMISSION OF 2024-2025 PRESCHOOL EDUCATION AID (PEA) APPLICATION**

**Ms. Brennan requested a motion and a second on the following resolutions, 24-BA-014 through 24-BA-016.**

**Action Item 24-BA-014**

**APPROVAL OF THE BOARD OF EDUCATION MEETING MINUTES**

**BE IT RESOLVED**, the Clinton Township Board of Education hereby approves the minutes from the following board meeting as distributed to each board member:

- October 16, 2023 - Regular Meeting
- October 16, 2023 - Executive Session Meeting

**Action Item 24-BA-015**

**APPROVAL TO SUBMIT WAIVER FOR PRESCHOOL CLASSROOMS**

**WHEREAS**, the New Jersey Department of Education and the State of New Jersey released the Preschool Expansion Notice of Funding Opportunity to eligible school districts in an effort to increase access to high-quality preschool for three- and four-year-old children in the 2023-2024 school year; and

**WHEREAS**, the Clinton Township School District has space in Spruce Run School for a full-day preschool program and was eligible for funding to increase the number of children served and length of the current preschool program day to better prepare students before they enter kindergarten; and

**WHEREAS**, the Clinton Township School District’s Board of Education approved submission of the district’s Preschool Education Aid (PEA) application on August 14, 2023 and approved acceptance of the State Department of Education’s allocation of PEA funding for the 2023-2024 school year on September 28, 2023; and

**WHEREAS**, a waiver requests approval for two Spruce Run classrooms with square footage that is less than the requirements as outlined in 6A:13A-7.1(a);

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Clinton Township Board of Education approves the submission of a waiver application for two preschool classrooms at Spruce Run.

**Action Item 24-BA-016**

**APPROVAL OF SUBMISSION OF 2024-2025 PRESCHOOL EDUCATION AID (PEA) APPLICATION**

**WHEREAS**, the Clinton Township School District has established a full-day preschool program in Spruce Run School based on a funding opportunity offered to eligible school districts in 2023-2024 by the New Jersey Department of Education and the State of New Jersey to better prepare students before they enter kindergarten; and

**WHEREAS**, the Clinton Township School District seeks to continue to offer access to high-quality preschool for three- and four-year-old children in the 2024-2025 school year; and

**WHEREAS**, the State Department of Education requires Boards of Education to approve the submission of the Preschool Education Aid (PEA) application and acceptance of said funding;

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Clinton Township Board of Education approves the submission of the application for the 2024-2025 school year and the subsequent approval of the application.

**Board of Education Roll Call Vote on Action Items 24-BA-014 through 24-BA-016**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>	Motioned				2nd				
<b>Aye</b>	X		X		X	X	X	X	X
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>		X		X					

**7 Yes Votes, 2 Absent  
Motion Carries**

**FACILITIES/FINANCE:**

**Dr. Blumenfeld - Chair; Ms. Brennan, Mr. Rosa**

Dr. Blumenfeld reported on the Facilities & Finance Committee meeting that was held on December 7, 2023. The Facilities & Finance Committee discussed and supported the resolutions on the agenda.

- 24-FF-026 APPROVAL OF BILL LISTS**
- 24-FF-027 ACCEPTANCE OF THE OCTOBER 2023 & NOVEMBER 2023 FINANCIAL REPORTS**
- 24-FF-028 APPROVAL OF TRANSFERS THROUGH NOVEMBER 30, 2023**
- 24-FF-029 APPROVAL FOR USE OF COMPETITIVE CONTRACTING FOR THE SOLICITATION OF PROPOSALS FOR HIGH-IMPACT TUTORING AND AUTHORIZING OTHER MATTERS IN CONNECTION THEREWITH**
- 24-FF-030 APPROVAL OF THE DISPOSITION OF SURPLUS PROPERTY**
- 24-FF-031 APPROVAL OF SHARED SERVICES AGREEMENT WITH DELAWARE VALLEY REGIONAL HIGH SCHOOL: SOFTWARE AND/OR SITE LICENSURE**
- 24-FF-032 APPROVAL OF THE 2023-2024 MEAL PRICES FOR THE SPRUCE RUN SCHOOL PRESCHOOL PROGRAM**
- 24-FF-033 APPROVAL OF ARCHITECTURAL SERVICES FOR RESTROOM CONSTRUCTION AT SPRUCE RUN SCHOOL**
- 24-FF-034 APPROVAL OF ARCHITECTURAL SERVICES FOR ROOF CONSTRUCTION AT CLINTON TOWNSHIP MIDDLE SCHOOL**
- 24-FF-035 APPROVAL TO ACCEPT MONIES FROM NEW JERSEY CLEAN ENERGY PROGRAM**

**Action Item 24-FF-026**

**APPROVAL OF BILL LISTS**

**WHEREAS**, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

**WHEREAS**, a list of bills dating October 17, 2023 through December 11, 2023 are being presented to the board with the recommendation that they be ratified, approved and paid,

**WHEREAS**, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

**NOW, THEREFORE BE IT RESOLVED**, that the Clinton Township Board of Education approves the list of bills for payment in the grand sum of \$6,312,101.85; and

**BE IT FURTHER RESOLVED**, the list of bills are on file in the Office of the School Business Administrator, and

**BE IT FURTHER RESOLVED**, that the Clinton Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

<b>DECEMBER 11, 2023 BILL LIST</b>	
General Account	\$4,977,942.26
Food Service Account	\$122,834.28
Payroll Agency Account	\$1,211,325.31
<b>TOTAL</b>	<b>\$6,312,101.85</b>

**Action Item 24-FF-027**

**ACCEPTANCE OF THE OCTOBER 2023 & NOVEMBER 2023 FINANCIAL REPORTS**

**WHEREAS**, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district's financial obligation, and

**WHEREAS**, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statements, the Board Secretary's, and the Cash Reconciler's reports; and

**WHEREAS**, the Board Secretary's and Cash Reconciler reports for the months ending October 31, 2023 and November 30, 2023 are presented for the Board to accept and are on file in the Office of the School Business Administrator; and

**NOW, THEREFORE BE IT RESOLVED**, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Cash Reconciler Reports for the months ending October 31, 2023 and November 30, 2023; and

**BE IT FURTHER RESOLVED**, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

**Action Item 24-FF-028**

**APPROVAL OF TRANSFERS THROUGH NOVEMBER 2023**

**WHEREAS**, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

**WHEREAS**, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

**WHEREAS**, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator; and

**NOW, THEREFORE BE IT RESOLVED**, that Clinton Township Board of Education ratifies and approves the transfers in the report “Transfers Before/After” for fiscal year 2023-2024 through November 30, 2023, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district administrators.

**Action Item 24-FF-029**

**APPROVAL FOR USE OF COMPETITIVE CONTRACTING FOR THE SOLICITATION OF PROPOSALS FOR HIGH-IMPACT TUTORING AND AUTHORIZING OTHER MATTERS IN CONNECTION THEREWITH**

**WHEREAS**, the New Jersey Department of Education offered Local Education Agencies (LEAs) an opportunity to apply for High-Impact Tutoring grants; and

**WHEREAS**, Clinton Township School District (CTSD) applied for and received preliminary approval for a High-Impact Tutoring grant in the amount of \$75,912; and

**WHEREAS**, the amount approved exceeds public bidding thresholds, and the Division of Local Government Services (DLGS) has approved the use of competitive contracting under N.J.S.A. 18A:18A-4.1.k for procurement of tutoring vendors under this Program; and

**WHEREAS**, competitive contracting allows LEAs to evaluate and score proposals based on weighted criteria, including technical, management and cost-related criteria to ensure that the most professional vendor is obtained to meet the needs of an LEA; and

**WHEREAS**, CTSD Policy and Regulation #6350 govern the process of competitive contracting and require that the Board of Education adopt a resolution authorizing the use of competitive contracting in order to initiate the process, and

**WHEREAS**, according to CTSD Policy and Regulation #6350, "Competitive contracting" means the method described in sections 45 through 49 of P.L.1999, c.440 (C.18A:18A-4.1 through C.18A:18A-4.5) of contracting for specialized goods and services in which formal proposals are solicited from vendors; formal proposals are evaluated by the purchasing agent or counsel or School Business Administrator; and the Board awards a contract to a vendor or vendors from among the formal proposals received;

**NOW THEREFORE BE IT RESOLVED**, that

1. Pending final approval of its submitted application, The Clinton Township Board of Education hereby authorizes the School Business Administrator to accept funds from the High-Impact Tutoring grant; and



2. Pending final approval of its submitted application, The Clinton Township Board of Education hereby authorizes a competitive contracting process for the solicitation of proposals for High-Impact Tutoring, including the distribution of an RFP in connection therewith; and
3. Pending final approval of its submitted application:
  - The School Business Administrator/Board Secretary is hereby authorized and directed to undertake the drafting and distribution of such RFP and shall evaluate such proposals along with an Evaluation Committee; and
  - The Board hereby authorizes and directs the Superintendent and the School Business Administrator/Board Secretary to appoint a committee (the "Evaluation Committee") to evaluate the proposals and to report the same to the Board; and
  - The School Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for carrying out the transaction contemplated by this resolution and the RFP; and
  - The execution by such officials and officers of any such documents, with changes, insertions or omissions approved by the School Business Administrator/Board Secretary, in consultation with the Board's professionals, shall be conclusive, and no further ratification or other action by the Board shall be required with respect thereto.
4. Upon receipt of final approval of CTSD's High-Impact Tutoring Grant application, this resolution shall take effect immediately.

### **Action Item 24-FF-030**

#### **APPROVAL OF DISPOSITION OF SURPLUS PROPERTY**

**WHEREAS**, the Clinton Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the Board is desirous of dispositioning said surplus property in an "as is" condition without express or implied warranties,

**NOW, THEREFORE BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, the Clinton Township Board of Education in the Township of Clinton, County of Hunterdon, hereby directs as follows:

1. A list of the surplus property to be dispositioned is listed below
2. The surplus property as identified shall be disposed of in "as is" condition without express or implied warranties.
3. The Clinton Township Board of Education reserves the right to accept or reject any proposal submitted.

Item	Quantity
Macbook Air 13" 2017	74
Macbook Air 13" Early 2014	14
Macbook Air 13" Early 2015	103
Macbook Air 13" Mid 2013	6
Macbook Pro 13" 2011	7
Macbook Pro 13" Mid 2012	10

**ACTION ITEM 24-FF-031**

**APPROVAL OF SHARED SERVICES AGREEMENT WITH DELAWARE VALLEY REGIONAL HIGH SCHOOL: SOFTWARE AND/OR SITE LICENSURE**

**WHEREAS**, Clinton Township Board of Education (hereinafter referred to as “CTBOE”) has received a proposal from Delaware Valley Regional High School (hereinafter referred to as “DVRHS”) to provide subcontracted Software and/or Site Licensure; and

**WHEREAS**, DVRHS and CTBOE desire to enter into a joint agreement from July 1, 2023 through June 30, 2024 wherein DVRHS will provide the said Software and/or Site Licensure; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

**WHEREAS**, DVHRS and CTBOE are by definition local units under the said law; and DVRHS and CTBOE is empowered by law to provide Software and/or Site Licensure; and

**WHEREAS**, the provision of Software and/or Site Licensure by DVRHS is economically advantageous to CTBOE; and

**NOW, THEREFORE BE IT RESOLVED**, DVRHS and CTBOE agree to the following terms and conditions of this Shared Services Agreement for the provision of Technology services in accordance with N.J.S.A. 40A:65-1 et seq. (hereinafter “Agreement”).

**1. TECHNOLOGY SERVICES**

DVRHS shall provide the following Software and/or Site Licensure to CTBOE for the duration of this Agreement.

Product(s)	Price Structure	Cost
Bitwarden	\$60.00 per user	\$180.00
Malwarebytes	\$9.00 per device and \$51.46 per server	\$2,097.00
Zendesk	\$672.00 per agent	\$2,688.00

**BE IT FURTHER RESOLVED**, CTBOE agrees to pay DVRHS a total fee of \$4,965.00 for Software and/or Site Licensure for the 2023-2024 school year in one lump sum upon receipt of invoice.

**ACTION ITEM 24-FF-032**

**APPROVAL OF THE 2023-2024 MEAL PRICES FOR THE SPRUCE RUN SCHOOL PRESCHOOL PROGRAM**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the 2023-2024 meal prices for the Spruce Run School Preschool Program.

<b>Building/Program</b>	<b>Price</b>
Spruce Run School Preschool Student Breakfast	\$2.25
Spruce Run School Preschool Student Lunch	\$3.75
Spruce Run School Adult Lunch	\$4.75

**ACTION ITEM 24-FF-033**

**APPROVAL OF ARCHITECTURAL SERVICES FOR RESTROOM CONSTRUCTION AT SPRUCE RUN SCHOOL**

**WHEREAS**, the Clinton Township School District seeks to continue to offer access to high-quality preschool for three- and four-year-old children in the years ahead; and

**WHEREAS**, 6A:13A-7.1 defines the space requirements for each preschool class, which is to contain toilet room accessibility; and

**WHEREAS**, in order to expand preschool availability and serve the preschool universe within the District, classrooms will need additional toilet rooms;

**NOW, THEREFORE BE IT RESOLVED**, upon the recommendation of the Superintendent and the Board of Education, the Clinton Township School District authorizes and delegates Parette Somjen Architects with the responsibility of executing the scope of work outlined in the Professional Services proposal which includes but is not limited to existing conditions, schematic design, design development, construction documents, procurement and administration for the following projects with the associated fees incurred:

*Pre-K Restroom Renovations at Spruce Run School – Phases I & II: \$33,000.00 excluding reimbursables. Reimbursables to be billed separately, at a fixed fee of \$1,700.00.*

**ACTION ITEM 24-FF-034**

**APPROVAL OF ARCHITECTURAL SERVICES FOR ROOF CONSTRUCTION AT CLINTON TOWNSHIP MIDDLE SCHOOL**

**WHEREAS**, the Clinton Township Board of Education resolved in March 2023 to award a contract to Parette/Somjen Architects to provide a Comprehensive Facility Assessment; and

**WHEREAS**, the Comprehensive Facility Assessment revealed the need to replace the roof above the Gymnasium (Roof “Q”) at the Clinton Township Middle School as a priority need;

**NOW, THEREFORE, BE IT RESOLVED**, that upon the recommendation of the Superintendent and the Board of Education, the Clinton Township School District authorizes and delegates Parette Somjen Architects with the responsibility of executing the scope of work outlined in the Professional Services proposal which includes but is not limited to existing conditions, schematic design, design development, construction documents, procurement and administration for the following projects with the associated fees incurred:

*Roof ‘Q’ Replacement at Clinton Township Middle School: \$70,000.00 excluding reimbursables. Reimbursables to be billed separately, at a fixed fee of \$3,500.00.*

**ACTION ITEM 24-FF-035**

**APPROVAL TO ACCEPT MONIES FROM NEW JERSEY CLEAN ENERGY PROGRAM**

**WHEREAS**, Clinton Township Board of Education submitted an application to the New Jersey Clean Energy program on January 27, 2023 for three dishwashers and an ice machine; and

**WHEREAS**, the Clinton Township Board of Education received approval on February 1, 2023 for the grant in the amount of \$148,563.30; and

**WHEREAS**, the New Jersey Clean Energy program covered 75% of the final project cost as noted on invoices or 75% of the initial proposal costs, whichever was less; and

**NOW, THEREFORE, BE IT RESOLVED**, that upon the recommendation of the Superintendent and the Board of Education, the Clinton Township Board of Education accepts \$146,773.92 from New Jersey Clean Energy Program.

**Board of Education Roll Call Vote on Action Items 24-FF-026 through 24-FF-035**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>			Motioned					2nd	
<b>Aye</b>	X		X		X	X	X	X	X
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>		X		X					

**7 Yes Votes, 2 Absent  
Motion Carries**

**PERSONNEL:**

**Mr. Hornick - Chair; Ms. Creighton, Ms. Emery**

Ms. Emery reported on the Personnel Committee meeting that was held on December 6, 2023. The Personnel Committee discussed and supported the resolutions on the agenda.

**All Personnel Action Items listed below have been recommended by the Superintendent to the Clinton Township Board of Education for approval:**

- 24-P-040 PERSONNEL APPOINTMENTS, TRANSFERS, REMOVALS, RENEWALS AND NON-RENEWALS**
- 24-P-041 APPROVAL OF RETIREMENT**
- 24-P-042 RESCINDS APPROVAL OF RESIGNATION**
- 24-P-043 APPROVAL OF RESIGNATION**
- 24-P-044 APPROVAL OF EMPLOYMENT**
- 24-P-045 APPROVAL OF AMENDMENT OF EMPLOYMENT**
- 24-P-046 APPROVAL OF TRANSFER/CHANGE OF ASSIGNMENT**
- 24-P-047 APPROVAL OF MOVEMENT ACROSS THE GUIDE**
- 24-P-048 APPROVAL OF LEAVE OF ABSENCE**
- 24-P-049 RESCINDS APPROVAL OF CLUB ADVISORS / COACH / CHAPERONE(S)**
- 24-P-050 APPROVAL OF AMENDMENT OF CLUB ADVISORS / COACH / CHAPERONE(S)**
- 24-P-051 APPROVAL OF CLUB ADVISORS / COACH / CHAPERONE(S)**
- 24-P-052 APPROVAL OF CHAPERONES**
- 24-P-053 APPROVAL OF JOB TITLE AND JOB DESCRIPTION(S)**
- 24-P-054 ACKNOWLEDGEMENT OF JOB DESCRIPTION(S)**
- 24-P-055 APPROVAL OF DISTRICT APPOINTMENT(S)**
- 24-P-056 APPROVAL OF ADDITIONAL COMPENSATION**
- 24-P-057 APPROVAL OF SUBSTITUTE(S) FOR 2023-2024 SCHOOL YEAR**

**Action Item 24-P-040**

**PERSONNEL APPOINTMENTS, TRANSFERS, REMOVALS, RENEWALS AND NON-RENEWALS**

**WHEREAS**, N.J.S.A. 18A:27-4.1 governs the appointment, transfer, removal, renewal and non-renewal of all certified and certain non-certified personnel; and

**WHEREAS**, it is in the District's best interests to effectuate the prompt employment of staff in certain programs;

**NOW, THEREFORE BE IT RESOLVED**, that the Superintendent of Schools is authorized to make critical employment decisions between board meetings from January 1, 2024 to June 30, 2024 which the Clinton Township Board of Education shall ratify at the next subsequent board meeting; and

**BE IT FURTHER RESOLVED**, the Board President, Board Secretary, and Board Counsel are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this resolution.

**Action Item 24-P-041**  
**APPROVAL OF RETIREMENT**

**BE IT RESOLVED**, the Clinton Township Board of Education approves, with regret, the retirement of the following employees:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>	<b>PCR#</b>
Anne Alley	Literacy and Math Support Teacher	PMG	6/30/24	0000111
Carole Frey	School Counselor	PMG/RVS	6/30/24	0000188
Rose Mastroianni	Teaching Assistant	CTMS	6/30/24	0000995
Clifton McCatharn	Custodian	CTMS	6/30/24	0000092
Juliann Tremaine	Teaching Assistant	PMG	6/30/24	0001007

**Action Item 24-P-042**  
**RESCINDS APPROVAL OF RESIGNATION**

**BE IT RESOLVED**, the Clinton Township Board of Education rescinds approval of the following resignation, as noted in Action Item 24-P-030:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>	<b>PCR#</b>
Colleen Chroback	Teaching Assistant	PMG	12/22/23	0000280

**Action Item 24-P-043**  
**APPROVAL OF RESIGNATION**

**BE IT RESOLVED**, the Clinton Township Board of Education approves, with regret, the resignation of the following employee(s):

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>	<b>PCR#</b>
Jennifer Biondi	Human Resources Coordinator	Central Office	12/31/23	0000006
Nicholas McFarland	Teacher	CTMS	1/12/24	0000278
Jennifer Patuto	Teaching Assistant Preschool	PMG	12/15/23	0000267
Katelyn Rush	Teaching Assistant	RVS	12/31/23	0000116
Patricia Trattner	Executive Assistant to the Superintendent	Central Office	12/31/23	0000290

**Action Item 24-P-044**  
**APPROVAL OF EMPLOYMENT**

**BE IT RESOLVED**, the Clinton Township Board of Education approves employment for the 2023-2024 school year to the following, at the recommendation of Superintendent of Schools:

Name / Account Number	Position	Location	Guide / Step / Salary	FTE	Effective Dates	PCR#
Irene Amante 20-218-200-105-900-030	Part-time School Secretary	SRS	Secretary 12 month/Step 21 \$28,390 (prorated)	0.5	12/18/23 to 6/30/24	0001012
Jennifer Biondi 11-000-230-100-900-000	Superintendent Executive Support - Confidential	Central Office	\$81,000 (prorated)	1.0	1/1/24 to 6/30/24	0000290
Tammi Branch 20-218-100-106-900-030	Preschool Teaching Assistant	SRS	TA BA/Step 9 \$31,330 (prorated)	1.0	1/1/24 to 6/30/24	0001017
Courtney Chandonnet 11-000-217-100-900-035	Teaching Assistant - PSD	PMG	BA/Step 6 \$29,860 (prorated)	1.0	11/13/23 to 6/30/24	0000246
Megan Cotrone 11-000-217-100-900-035	Part-time Teaching Assistant	PMG	TA BA/Step 2 \$16,872 (prorated)	0.6	1/1/24 to 6/30/24	0000280
Kristine Doty 11-130-100-101-900-050	Special Education Teacher	CTMS	MA+15 in F/ Step P \$81,165 (prorated)	1.0	On or about 2/1/24 to 6/30/24	0000080
Alexandra Garrabrant 11-000-262-107-900-035	Lunch Aide	PMG	\$6,912.00 (prorated)	.36	1/1/24 to 6/30/24	0000281
Tiene Russo 20-218-100-106-900-030	Part-time Preschool Teaching Assistant	SRS	TA AA/Step 0 \$11,755 (prorated)	0.5	1/1/24 to 6/30/24	0001015
Shrutee Sharma 20-218-100-106-900-030	Preschool Teaching Assistant	SRS	TA BA/Step 0 \$27,620 (prorated)	1.0	1/1/24 to 6/30/24	0001018

**Action Item 24-P-045**  
**APPROVAL OF AMENDMENT OF EMPLOYMENT**

**BE IT RESOLVED**, the Clinton Township Board of Education approves to amend the following salary guide step, as noted in Action Item 24-P-032:

Name / Account Number	Position	Location	Guide / Step / Salary	FTE	Effective Dates	PCR#
Heather Newland 20-218-100-101-900-030	Preschool Teacher	SRS	BA/Step O \$73,560 (prorated)	1.0	12/18/23 to 6/30/24	0001010

**Action Item 24-P-046**  
**APPROVAL OF TRANSFER/CHANGE OF ASSIGNMENT**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following transfer/change of assignments for the 23-24 school year:

<b>Name</b>	<b>From Location/Position/PCR</b>	<b>To Location/Position/PCR</b>	<b>Effective Dates</b>
Anne Alley	PMG/Literacy & Math Support Teacher/0000111	PMG/Grade 2 Teacher/ 0000163	1/1/24 to 6/30/24
Maggie Bradford	PMG/Preschool Teacher/0000244	SRS/Preschool Teacher/0000244	12/18/23 to 6/30/24
Alina Chauvette	PMG/Health Office Aide (0.65 FTE)/0000118	SRS/Health Office Aide (0.78 FTE)/0001019	1/1/24 to 6/30/24
Colleen Chroback	PMG/Teaching Assistant/1.0 FTE/ 0000280	PMG/Teaching Assistant/ .4 FTE/0000280	1/1/24 to 6/30/24
Casey Cook	PMG/Teaching Assistant/0000270	SRS/Preschool Teaching Assistant/0000270	1/1/24 to 6/30/24
Caitlin Dombrowski	PMG/Part-time Nurse (.5 FTE)/0000136	PMG/Full-Time Nurse (1.0 FTE)/0000136	1/1/24 to 6/30/24
Lori Jentsch	PMG/Part-time Nurse(.4 FTE)/ 0000136	SRS/Part-time Nurse (.3 FTE)/ 0001014	1/1/24 to 6/30/24
Laura Krupnik	PMG/Preschool Teacher/0000247	SRS/Preschool Teacher/0000247	12/18/23 to 6/30/24
Angela Penyak	PMG/Lunch Aide/0000281	PMG/Health Office Aide (0.65 FTE)/0000118	1/1/24 to 6/30/24
Lenora Possumato	PMG/Teaching Assistant/0000249	SRS/Teacher Assistant/0000249	1/1/24 to 6/30/24
Garbrielle Rodriguez	RVS/Teaching Assistant (1.0 FTE)/0000245	SRS/Teaching Assistant (0.5 FTE)/00001015	1/1/24 to 6/30/24
Paige Slinkowski	RVS/Custodian (1.0 FTE)/0000103	SRS/Custodian (1.0 FTE)/0000103	1/1/24 to 6/30/24
Juliann Tremaine	PMG/Teaching Assistant/0001007	SRS/Teaching Assistant/0001007	1/1/24 to 6/30/24

**Action Item 24-P-047**  
**APPROVAL OF MOVEMENT ACROSS THE GUIDE**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following certificated employee(s) for horizontal movement across the salary guide:

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
Patricia Corral	BA+15/Step M	BA+30/Step M	2/15/24

**Action Item 24-P-048**  
**APPROVAL OF LEAVE OF ABSENCE**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following leaves of absence:

<b>Employee ID</b>	<b>Paid Leave With Benefits</b>	<b>Unpaid Leave With Benefits</b>	<b>Unpaid Leave Without Benefits</b>	<b>Return to Work Date</b>
11566171	10/9/23 to 10/31/23	11/01/23 to 11/10/23	NA	11/13/2023
92582980	12/6/23 to 1/1/24	N/A	N/A	1/2/24



**Action Item 24-P-049**

**RESCINDS APPROVAL OF CLUB ADVISORS / COACH / CHAPERONE(S)**

**BE IT RESOLVED**, the Clinton Township Board of Education rescinds approval of the following staff to serve as club advisors, coach or chaperone(s) for the 2023-2024 school year as per Schedule E in the negotiated agreement with the Clinton Township Education Association and as noted in Action Item 24-P-013:

CTMS		
Sport/Club	Advisor/Coach	Amount
Literary Magazine	Dean Greco	\$556.60
Region II/State Choruses	Richard Tarriff	\$556.60

Account numbers to be used pending assignment:

Co-Curricular - 11-401-100-100-990-035 11-401-100-100-990-040 11-401-100-100-990-050

Athletic - 11-402-100-100-990-050

**Action Item 24-P-050**

**APPROVAL OF AMENDMENT OF CLUB ADVISORS / COACH / CHAPERONE(S)**

**BE IT RESOLVED**, the Clinton Township Board of Education approves amending the following amount for staff to serve as club advisors, coach or chaperone(s) for the 2023-2024 school year as per Schedule E in the negotiated agreement with the Clinton Township Education Association and as noted in Action Item 24-P-013:

CTMS		
Sport/Club	Advisor/Coach	Amount
Girls Head Basketball	Kristina Knapp	\$3,895.50

**Action Item 24-P-051**

**APPROVAL OF CLUB ADVISORS / COACH / CHAPERONE(S)**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following staff to serve as club advisors, coach or chaperone(s) for the 2023-2024 school year as per Schedule E in the negotiated agreement with the Clinton Township Education Association:

CTMS		
Sport/Club	Advisor/Coach	Amount
8th Grade Graduation Coordinator	Robin Kiefer	\$306.13
Boys Basketball Head Coach	Joseph Majorczak	\$3,311.70
Boys Basketball Assistant Coach	Caitlin Sim	\$2,476.95

**Action Item 24-P-052**

**APPROVAL OF CHAPERONE(S)**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following staff to serve as chaperone(s) for the 2023-2024 school year at \$27.83 per hour, not to exceed 3 hours as per Schedule E in the negotiated agreement with the Clinton Township Education Association.

RVS		
Agbozo, Kari	Jordan, Jill	Philips, Margaret
Barton, Timothy	Kane, Staci	Powell, Jennifer
Black, Eileen	Kaplan, Jennifer	Pozensky-Cohen, Elise
Ciambrone, Kaitlin	Kilroy, Kimberly	Rockafellow, Tina
Desjadon, Jennifer	Lertola, Wendy	Rolak, Shannon
Evans, Erin	Major, Michelle	Ruge, Brent
Ferri, Ronda	Mann, Caroline	Ruttenburg, Alex
Forman, Jennie	McCormick, Noel	Shea, Kathleen
Frey, Carole	McGregor, Megan	Shearer, Amy
Friedel, William	McRae, Kristin	Simonelli, Susan
Gasalberti, Marisa	Menzie, Tracy	Squindo, Kendra
Giordano, Christina	Mooney, Julie	Topping, Jennifer
Gugliandolo, Patrick	Murphy, Amanda	Tyers, Meredith
Hill, Jason	Nish, Laura	Welch, Lauren
Hill, Kelly	Panos, Nicole	Yager, Stephanie
Hoffman, Melissa	Perez-McFadden, Penny	Yersak, Erika
Johnson, Judith	Pfenning, Alison	

Account numbers to be used pending assignment:

Co-Curricular - 11-401-100-100-990-040 Athletic - 11-402-100-100-990-040

**Action Item 24-P-053**

**APPROVAL OF JOB TITLE AND JOB DESCRIPTION(S)**

**BE IT RESOLVED**, that the Clinton Township Board of Education approves the job titles and job descriptions for the following new positions, in accordance with board policy 3111, Creating Positions, effective 12/11/2023:

- Preschool Instructional Coach/Relief Teacher
- Superintendent Executive Support - Confidential

**Action Item 24-P-054**

**ACKNOWLEDGEMENT OF JOB DESCRIPTION(S)**

**BE IT RESOLVED**, that the Clinton Township Board of Education acknowledges receiving the following job description(s), in accordance with board policy 1400, Job Descriptions, which requires the superintendent to prepare, approve and disseminate job descriptions to the board, effective 12/11/2023:

- Special Education Teaching Assistant
- Classroom Teaching Assistant

**Action Item 24-P-055**

**APPROVAL OF DISTRICT APPOINTMENT(S)**

**BE IT RESOLVED**, that the Clinton Township Board of Education hereby approves/affirms the following annual appointments through June 30, 2024 school year:

- Anti-Bullying Specialist - SRS - Stephanie Rodrigues-Silva

**Action Item 24-P-056**  
**APPROVAL OF ADDITIONAL COMPENSATION**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following staff for additional compensation for time worked, as set forth below:

<b>Name/ Account Number(s)</b>	<b>School / Dept</b>	<b>Type of Work</b>	<b>Dates and/or Hour(s)</b>	<b>Rate</b>	<b>Total pay not to exceed</b>
Lisa Beatrice 20-270-100-100-082-050	CTMS	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Carolyn Butler 20-270-100-100-082-050	CTMS	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Tara Cantagallo 20-270-100-100-082-050	CTMS	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Jennifer Desjaden 20-270-100-100-082-040	RVS	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Kelly DiGioia 20-270-100-100-082-050	CTMS	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Erin Evans 20-270-100-100-082-035	PMG	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Ronda Ferri 20-270-100-100-082-040	RVS	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Carole Frey 20-270-100-100-082-035	PMG	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Roberta Grambor 20-270-100-100-082-050	CTMS	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Kerri Harbison 20-270-100-100-082-035	PMG	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Melissa Hoffman 20-270-100-100-082-040	RVS	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Judith Johnson 20-270-100-100-082-040	RVS	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Robin Kiefer 20-270-100-100-082-050	CTMS	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Megan McGregor 20-270-100-100-082-040	RVS	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Joy Mitariten 20-270-100-100-082-050	CTMS	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Katie Pill 20-270-100-100-082-035	PMG	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Elise Pozensky-Cohen 11-000-223-104-997-035 11-000-223-104-997-040 11-000-223-104-997-050	District	SEPAG Meeting Preparation and Presentation	1/11/24	\$32.00	\$64.00
Ronel Rechen 11-000-222-100-996-035 11-000-222-100-996-040 11-000-222-100-996-050	District	Completion of Science Inventory Project	30 hours	\$20.00	\$600.00
Erin Repsher 20-270-100-100-082-035	PMG	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00

Name/ Account Number(s)	School / Dept	Type of Work	Dates and/or Hour(s)	Rate	Total pay not to exceed
Lina Rothbard 20-270-100-100-082-035	PMG	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Brent Ruge 20-270-100-100-082-040	RVS	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Kathleen Shea 20-270-100-100-082-040	RVS	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Julie Tepper 20-270-100-100-082-035	PMG	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Meredith Tyers 20-270-100-100-082-040	RVS	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Amanda Wayne 20-270-100-100-082-035	PMG	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Lauren Welch 20-270-100-100-082-035 20-270-100-100-082-040 20-270-100-100-082-050	PMG RVS CTMS	Presentation & Prep Supporting ELL Students in the General Education Classroom	1 hour preparation 3 hour(s) presentation	\$32.00	\$128.00
Stephanie Yager 20-270-100-100-082-040	RVS	Preparation and Facilitation of PD	1/16/24 2 hours	\$32.00	\$64.00
Katherine Zaleski 11-000-223-100-997-050	CTMS	PD Presentation Writing Rubric (split)	11/8/23	\$32.00	\$32.00

**Action Item 24-P-057****APPROVAL OF SUBSTITUTE(S) FOR 2023-2024 SCHOOL YEAR**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following substitute(s) for the 2023-2024 school year:

Substitute Teacher(s)	Daily Rate	Half-Day Rate	Effective Date
Meghan Casey	\$150.00	\$75.00	11/2/23
Colleen Chroback	\$150.00	\$75.00	1/2/24
Shannon Mahoney	\$150.00	\$75.00	1/2/24
Isabella Delgado-Saling	\$150.00	\$75.00	12/11/23
Jonathan Millang	\$150.00	\$75.00	1/2/24
James Nugent	\$150.00	\$75.00	11/8/23
Jenifer Santoro	\$150.00	\$75.00	11/2/23

Account Numbers to be used pending assignment:

SRS - 20-218-200-176-989-030

Regular Ed. - 11-120-100-101-989-035    11-120-100-101-989-040    11-130-100-101-989-050

Special Ed. - 11-213-100-101-989-035    11-213-100-101-989-040    11-213-100-101-989-050

Substitute Teaching Assistant(s)	Daily Rate	Half-Day Rate	Effective Date
Tammi Branch	\$150.00	\$75.00	12/18/23
Meghan Casey	\$150.00	\$75.00	11/2/23
Colleen Chroback	\$150.00	\$75.00	1/2/24
Isabella Delgado-Saling	\$150.00	\$75.00	12/11/23
Shannon Mahoney	\$150.00	\$75.00	1/2/24

Substitute Teaching Assistant(s)	Daily Rate	Half-Day Rate	Effective Date
Jonathan Millang	\$150.00	\$75.00	1/2/24
James Nugent	\$150.00	\$75.00	11/8/23
Tiene Russo	\$150.00	\$75.00	12/18/23
Jenifer Santoro	\$150.00	\$75.00	11/2/23
Shrutee Sharma	\$150.00	\$75.00	12/18/23

Account Numbers to be used pending assignment:  
 SRS - 20-218-200-176-989-030 PMG Kindergarten - 11-190-100-106-989-035  
 Special Education - 11-000-217-100-989-035 11-000-217-100-989-040 11-000-217-100-989-050

**Board of Education Roll Call Vote on Action Items 24-P-040 through 24-P-057**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion					2nd			Motioned	
Aye	X		X		X	X	X	X	X
Nay									
Abstain									
Absent		X		X					

**7 Yes Votes, 2 Absent  
Motion Carries**

**POLICY:**

**Ms. Kaltenbach - Chair; Ms. Creighton, Ms. Oliver**

Ms. Kaltenbach reported on the Policy Committee meeting that was held on November 28, 2023. The Policy Committee discussed and supported the resolutions on the agenda.

- 24-PR-010 APPROVAL OF FIRST READING**
- 24-PR-011 APPROVAL OF SECOND READING**
- 24-PR-012 APPROVAL OF REVIEWED POLICIES AND REGULATIONS**
- 24-PR-013 ABOLISHMENT OF POLICY AND/OR REGULATION(S)**

**Action Item 24-PR-010**

**APPROVAL OF FIRST READING**

**WHEREAS**, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

**WHEREAS**, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

**NOW, THEREFORE BE IT RESOLVED**, the Clinton Township Board of Education approves the first reading of the following policies, regulations, and bylaws at this Board Meeting on December 11, 2023:

- Policy 3161 Examination for Cause
- Policy 3212 Attendance (M)
- Regulation 3212 Attendance (M)
- Policy 3324 Right of Privacy
- Policy 4161 Examination for Cause
- Policy 4212 Attendance (M)
- Regulation 4212 Attendance (M)
- Policy 4324 Right of Privacy
- Policy 5111 Eligibility of Resident/NonResident Students (M)
- Regulation 5111 Eligibility of Resident/NonResident Students (M)
- Policy 8500 Food Services (M)

**FURTHERMORE, BE IT RESOLVED**, these policies and regulations shall be presented to the Board for adoption after a second reading at the January 22, 2024 Board Meeting.

**Action Item 24-PR-011**

**APPROVAL OF SECOND READING**

**WHEREAS**, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

**WHEREAS**, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

**WHEREAS**, the Clinton Township Board of Education approved the following first reading of these policies and regulations at the Board Meeting on October 16, 2023:

- Policy 5112 Entrance Age
- Regulation 7510 Use of School Facilities (M)

**NOW, THEREFORE BE IT RESOLVED**, the Clinton Township Board of Education adopts the above policies and regulations from a second reading at this Board Meeting on December 11, 2023.

**Action Item 24-PR-012**

**APPROVAL OF REVIEWED POLICIES AND REGULATIONS**

**WHEREAS**, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop, adopt and review policies and regulations regarding school district operations; and

**WHEREAS**, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, regularly review policies and regulations; and

**NOW, THEREFORE BE IT RESOLVED**, the Clinton Township Board of Education has reviewed the following policies, regulations, and bylaws at this Board Meeting on December 11, 2023:

- Policy 0142.1 Nepotism (M)

**Action Item 24-PR-013**

**ABOLISHMENT OF POLICY AND/OR REGULATION(S)**

**BE IT RESOLVED**, the Clinton Township Board of Education hereby abolishes the following policies and/or regulations:

- Policy 3432 Sick Leave
- Regulation 3432 Sick Leave
- Policy 4432 Sick Leave
- Regulation 4432 Sick Leave

**Board of Education Roll Call Vote on Action Items 24-PR-010 through 24-PR-013**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion	2nd					Motioned			
Aye	X		X		X	X	X	X	X
Nay									
Abstain									
Absent		X		X					

**7 Yes Votes, 2 Absent  
Motion Carries**

**CURRICULUM:**

**Dr. Riihimaki - Chair; Mr. Hornick, Ms. Kaltenbach**

Dr. Riihimaki reported on the Curriculum Committee meeting that was held on December 7, 2023. The Curriculum Committee discussed and supported the resolutions on the agenda.

- 24-CUR-049 APPROVAL OF AMENDMENT OF TRAVEL EXPENDITURES**
- 24-CUR-050 APPROVAL OF TRAVEL EXPENDITURES**
- 24-CUR-051 APPROVAL OF SERVICES FOR 23/24 SCHOOL YEAR**
- 24-CUR-052 APPROVAL OF AMENDMENT OF PRACTICUM REQUEST(S)**
- 24-CUR-053 APPROVAL OF OUT OF DISTRICT TUITION PLACEMENT FOR 23/24 SCHOOL YEAR**
- 24-CUR-054 APPROVAL OF INSTRUCTIONAL MATERIALS, DIVERSITY RESOURCE LIST**
- 24-CUR-055 APPROVAL OF FY 2023-2024 ESEA FUNDS**
- 24-CUR-056 APPROVAL OF SCHOOL FIELD TRIP TRANSPORTATION**
- 24-CUR-057 APPROVAL OF SAFE RETURN PLAN**
- 24-CUR-058 APPROVAL OF 2025-2026 DISTRICT CALENDAR**
- 24-CUR-059 APPROVAL OF CLINTON TOWNSHIP MIDDLE SCHOOL MUSIC MENTOR**
- 24-CUR-060 APPROVAL OF A SEND/RECEIVE TUITION AGREEMENT WITH ALEXANDRIA TOWNSHIP BOARD OF EDUCATION IN THE DISTRICT'S PRESCHOOL DISABLED PROGRAM**

**Action Item 24-CUR-049**

**APPROVAL OF AMENDMENT OF TRAVEL EXPENDITURES**

**BE IT RESOLVED**, the Clinton Township Board of Education confirms and approves amending the following travel expenditures for the following staff, as noted in Action Item 24-CUR-035, as set forth below.

Employee/ Account Number	Program Title/Location	Date(s)	Cost
Susan Simonelli 11-000-223-500-082-040	Wilson Reading Level 1 Certification	open enrollment	\$2,950.00
Kristen McRae 11-000-223-500-082-040	Wilson Reading System Group Mastery Practicum	open enrollment	\$1,475.00
<i>Costs are all inclusive of flight, lodging, meals, and mileage, etc, if applicable.</i>			

**Action Item 24-CUR-050**

**APPROVAL OF TRAVEL EXPENDITURES**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following travel expenditures:

Employee/ Account Number	Program Title/Location	Date(s)	Cost
Sonya Abrams 11-000-223-500-082-050	Science Curriculum Audit Meeting	12/14/23	na
Danielle Nugent 11-000-223-500-082-050	Ridgewood School District Site Visit	12/18/23	\$53.00
Elise Pozensky-Cohen 11-000-223-500-082-035	Ridgewood School District Site Visit	12/18/23	\$63.00
Jennifer Paccione 11-000-219-500-084-050	Ridgewood School District Site Visit	12/18/23	na
Danielle Nugent 11-000-223-500-082-050	Voorhees High School Visit	1/16/24	\$30.00
Deborah Seguine 11-000-223-500-082-050	Voorhees High School Visit	1/16/24	\$30.00
Andrew Zabiega 11-000-251-592-081-000	NJ ASBO, Pre-School Overview North Whippany, NJ	1/16/24	\$144.00
Marisa Gasalberti 11-000-223-500-082-040	MUJC Workshop Inclusion Do's, Don'ts and Do Betters	1/17/24	\$140.00
Kendra Squindo 11-000-223-500-082-040	Clinical strategies to Support Orientation and Gender Identity	1/22/24	\$125.00
David Milewski 11-000-223-500-082-050	Scholars Engagement Seminars TCNJ	2/9/24	\$288.00
Scott Annan 11-000-223-500-082-035	NJAHPERD Annual Convention Princeton, NJ	2/26/24-2/27/24	\$275.00
Melanie Gilbert 11-000-223-500-082-050	NJAHPERD Annual Convention Princeton, NJ	2/26/24-2/27/24	\$169.00
Jennifer Taylor 11-000-223-500-082-050	EDPD 699.076 Positive Behavior Intervention System	1/1/24-4/30/24 Multiple Dates	\$198.00
Jennifer Taylor 11-000-223-500-082-050	EDPD 699.006 Behavior is Language: Strategies for Managing Disruptive Behavior	1/1/24-4/30/24 Multiple Dates	\$348.00



Employee/ Account Number	Program Title/Location	Date(s)	Cost
Dr. Melissa Stager 11-000-230-590-080-000	Lead by Design, LLC Virtual	12/23 - 6/24 Multiple Dates	\$1,000.00
Lauren Welch 11-000-223-500-082-035	NJTESOL Spring Conference New Brunswick, NJ	5/29/24-5/31/24	\$624.00
<i>Costs are all inclusive of flight, lodging, meals, and mileage, etc, if applicable.</i>			

**Action Item 24-CUR-051****APPROVAL OF SERVICES FOR 23/24 SCHOOL YEAR**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following services for the 2023-2024 school year (unless otherwise specified):

SERVICE	PROVIDER/ACCOUNT NUMBER	COST
Occupational Therapy Services for SID #9125338578 9/6/2023 - 6/11/2024	Therapeutic Interventions 11-000-216-320-084-050	\$12,000.00
Contracted Neurodevelopmental Assessment for SID #2624579360 during the 2023/2024 School Year	Hunterdon Medical Center 11-000-219-320-084-035	\$955.00
Contracted Speech/Language Evaluation for SID #7342432702 SID #9798001734 SID #2800943305 during the 2023/2024 School Year	Hunterdon County Educational Commission 11-000-219-320-084-035	\$425.00 per evaluation
Contracted Academic/Home Instruction for SID #1420031288 during the 2023/2024 School Year	LearnWell 11-150-100-320-085-050	\$1,536.15
Contracted Sub Nurse coverage for District during the 2023/2024 School Year	BrightStar of Hunterdon 11-000-219-320-084-035 11-000-219-320-084-040 11-000-219-320-084-050	\$1,350.00 \$1,350.00 \$1,350.00
Independent Educational Consultation for SID #2468318182 during the 2023/2024 School Year	Behavior Therapy Associates 11-000-219-320-085-050	\$3,200.00
Professional Development Consultants (Strategic Planning)	Heba Abdo & Carolyn Ross 20-270-200-300-082-050	\$500.00
Gr. 4 & Gr. 5 ELA Curriculum Review and Services	Dr. MaryAnn Reilly, Blueprints for Learning 20-231-200-300-082-040	\$6,000.00
Tutoring Program Facilitation (RVS)	Eileen Black <i>*pending confirmation of NJDOE grant funding</i>	\$1,000.00*
Concert Accompanist for Round Valley School winter/spring concerts in January and May	Michael McCormick 11-190-100-320-040-040	\$125.00 per concert
Educational Evaluation for SID #7642541264	Hunterdon County Educational Services 11-000-219-320-084-050	Not to exceed \$425.00
Educational Evaluation for SID #5624774653	Hunterdon County Educational Services 11-000-219-320-084-050	Not to exceed \$425.00

SERVICE	PROVIDER/ACCOUNT NUMBER	COST
Translation Services (District Wide)	Accurate Language Services, LLC 11-000-219-500-084-030 11-000-219-500-084-035 11-000-219-500-084-040 11-000-219-500-084-050	Not to exceed \$125.00
Contracted Academic/Home Instruction for SID #1420031288	Silvergate Prep 11-150-100-320-084-050	\$3,434.40

**Action Item 24-CUR-052****APPROVAL OF AMENDMENT OF PRACTICUM REQUEST**

**BE IT RESOLVED**, the Clinton Township Board of Education approves to amend the dates of the following practicum request, as noted in Action Item 24-CUR-037:

Name	Program/University	Date(s)	Placement
Isabella Delgado-Saling	Clinical Internship Student Teaching/Centenary University	Fall 2023 - January 19, 2024	Meghan Rohmann, Julie Tepper (PMG)

**Action Item 24-CUR-053****APPROVAL OF OUT OF DISTRICT TUITION PLACEMENT FOR 23/24 SCHOOL YEAR**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following out of district tuition placements for the 2023-2024 school year:

School	SID(s)	Service	Dates	Cost Not to Exceed / Account Number
New Beginnings	#8945751059	Out of District Tuition	9/6/2023-6/30/2024	\$78,624 11-000-100-566-084-000

**Action Item 24-CUR-054****APPROVAL OF INSTRUCTIONAL MATERIALS, DIVERSITY RESOURCE LIST**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the Instructional Materials List and the Diversity Resource List for the 2023/2024 school year.

**Action Item 24-CUR-055****APPROVAL OF FY 2023-2024 ESEA FUNDS**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the Fiscal Year 2023-2024 Elementary and Secondary Education Act (ESEA) Consolidated Entitlement Funds in the amount of \$76,291.38 as allocated:

Grant	23-24 Award	Carryover	Total
Title IA	\$32,109.00	\$3,389.00	\$35,498.00
Title IIA	\$16,141.00	\$9,463.00	\$25,604.00
Title III Consortium	\$2,206.00	\$1,786.38	\$3,992.38
Title IVA	\$10,000.00	\$1,197.00	\$11,197.00
Total	\$60,456.00	\$15,835.38	\$76,291.38

<b>Grant</b>	<b>CTSD</b>	<b>Acorn Montessori</b>	<b>Immaculate Conception School</b>	<b>Total</b>
Title IA	\$35,498.00	\$0.00	\$0.00	\$35,498.00
Title IIA	\$19,574.00	\$914.00	\$5,116.00	\$25,604.00
Title III Consortium	\$3,992.38	\$0.00	\$0.00	\$3,992.38
Title IVA	\$8,560.00	\$400.00	\$2,237.00	\$11,197.00
Total	\$67,624.38	\$1,314.00	\$7,353.00	\$76,291.38

**Action Item 24-CUR-056**

**APPROVAL OF SCHOOL FIELD TRIP TRANSPORTATION**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following field trip transportation:

<b>Trip Dates</b>	<b>Description</b>	<b>Class/ Group</b>	<b>Trip Coordinator</b>
1/10/24	North Hunterdon High School Visit	8th Grade	Gregory James/Kerry Mueller
5/31/24	Camp Bernie Port Murray, NJ	5th Grade	Michelle Major
6/12/24	Broadway Show, Lunch New York City	Select 8th Grade	Tara Cantagallo
12/19/23	Octavius V. Catto Charter School, Camden	Staff, Select 8th Grade	Kristina Knapp
6/6 & 6/7/24	Echo Hill, Hunterdon County, NJ	3rd Grade	Shannon Rolak

**Action Item 24-CUR-057**

**APPROVAL OF SAFE RETURN PLAN**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the updates to the Safe Return Plan.

**Action Item 24-CUR-058**

**APPROVAL OF 2025-2026 SCHOOL CALENDAR**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the school calendar updates for the 2025-2026 school year.

**Action Item 24-CUR-059**

**APPROVAL OF CLINTON TOWNSHIP MIDDLE SCHOOL MUSIC MENTOR PROGRAM**

**WHEREAS**, the Clinton Township School District seeks to support current and former students in their growth and recognizes that music education and appreciation is an essential part of that growth; and

**WHEREAS**, North Hunterdon has reached out to the Clinton Township Music Department to discuss high school students providing a music mentor program at the Clinton Township Middle School (CTMS) to our students during some point in the 2023 -2024 school year; and

**BE IT RESOLVED**, the Clinton Township Board of Education recommends approval of the implementation of a music mentoring program at the Clinton Township Middle School with North Hunterdon Music Students, for the 2023-2024 school year.

**Action Item 23-CUR-060**

**APPROVAL OF A SEND/RECEIVE TUITION AGREEMENT WITH ALEXANDRIA TOWNSHIP BOARD OF EDUCATION IN THE DISTRICT’S PRESCHOOL DISABLED PROGRAM**

**BE IT RESOLVED**, that the Clinton Township Board of Education ratify a tuition contract between Alexandria Township Board of Education and Clinton Township Board of Education for one student to participate in the district’s Preschool Disabled Program which commenced on July 1, 2023 through June 30, 2024 at an estimated annual rate of \$50,746 to be prorated at a daily rate and extraordinary services for a 1:1 aide to be billed at the actual cost to the district inclusive of any administrative costs.

**Board of Education Roll Call Vote on Action Items 24-CUR-049 through 24-CUR-060**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>					Motioned		2nd		
<b>Aye</b>	X		X		X	X	X	X	X
<b>Nay</b>						X*			
<b>Abstain</b>									
<b>Absent</b>		X		X					

X\* - Ms. Oliver voted No on 24-CUR-054

**7 Yes Votes, 2 Absent on 24-CUR-049 through 24-CUR-053**

**6 Yes Votes, 1 No Vote, 2 Absent on 24-CUR-054**

**7 Yes Votes, 2 Absent on 24-CUR-055 through 24-CUR-060**

**Motion Carries**

**OLD BUSINESS:**

Ms. Oliver thanked the board for their hard work and collegiality during her tem. Ms. Oliver also thanked Dr. Stager for her leadership of the District.

**NEW BUSINESS:**

Dr. Blumenfeld shared his recent experience as a voting delegate at New Jersey School Board Association’s Delegate Assembly. Dr. Riihimaki also shared an update on her experience at the recent North Hunterdon-Voorhees Board Officers’ Roundtable

**SECOND RECOGNITION OF THE PUBLIC:**

Mark Kramer, of 21 Buffalo Hollow Road, Branchburg, NJ, spoke highly about the Board of Education and expressed gratitude to them for their service. Mr. Kramer served as the prior Interim School Business Administrator for Clinton Township School District.

**EXECUTIVE SESSION:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session; and

**WHEREAS**, the nature of the matter(s) to be discussed, reviewed, or heard before the Board, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include HIB investigations(s) and legal updates; and

**WHEREAS**, the length of the executive session is expected to be approximately 35 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Clinton Township Board of Education will go into Executive Session for the above stated reasons; and

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the subject will be made public at such time as the reason for confidentiality no longer exists.

**ADJOURN TO EXECUTIVE SESSION:**

**Motion to approve** the above executive session resolution for the board adjourning to closed session to discuss HIB investigations(s) and legal updates, wherein the length of time for the executive session is expected to be approximately 35 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

**Action 24-AJ-008**

**Motion made** by Dr. Riihimaki, seconded by Ms. Emery, to adjourn the meeting of the Clinton Township Board of Education to executive session at 7:58 p.m.

**By Consensus: 7 Yes Votes, 2 Absent**

**RECONVENE TO PUBLIC SESSION:**

**Action 24-AJ-009**

**Motion made** by Dr. Riihimaki, seconded by Ms. Emery, to reconvene the meeting of the Clinton Township Board of Education to public session at 8.28 p.m.

**By Consensus: 7 Yes Votes, 2 Absent**

**ANTI-BULLYING BILL OF RIGHTS:**

**Ms. Brennan requested a motion and a second on the following resolution, 24-SU-013.**

**Action Item 24-SU-013**

**BE IT RESOLVED**, that the Board of Education hereby affirms the first reading of the Superintendent of Schools, Dr. Melissa Stager’s, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 252576
- HIB Report Tracking Number 252771
- HIB Report Tracking Number 252906
- HIB Report Tracking Number 253029
- HIB Report Tracking Number 254007
- HIB Report Tracking Number 254316
- HIB Report Tracking Number 254575
- HIB Report Tracking Number 255755
- HIB Report Tracking Number 255770

**Board of Education Roll Call Vote on Action Item 24-SU-013 through 24-SU-013**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion						Motioned	2nd		
Aye	X		X		X	X	X	X	
Nay									
Abstain									X
Absent		X		X					

**6 Yes Votes, 1 Abstention, 2 Absent on 24-SU-013**

**Motion Carries**

**ADJOURNMENT:**

**Action 24-AJ-010**

**Motion made** by Dr. Blumenfeld, seconded by Mr. Rosa, to adjourn the meeting of the Clinton Township Board of Education at 8:29 p.m.

**By Consensus: 7 Yes Votes, 2 Absent**

**NEXT MEETING DATES:**

January 3, 2024 \*

\*Organization Meeting

Respectfully submitted,



Dr. Gretchen Dempsey  
School Business Administrator/Board Secretary